

CALL TO ORDER	The meeting was called to order at 5:30 pm by Denise Hayden, Vice President.
PRESENT	Denise Hayden, Vice President D. Scott Clark, MD, Secretary Peter Watercott, Treasurer John Ungersma, MD, Member at Large
ABSENT	M.C. Hubbard, President
ALSO PRESENT	Victoria Alexander-Lane, Chief Executive Officer Mark Robinson MD, Chief of Staff Sandy Blumberg, Executive Assistant
NIH AUXILIARY QUARTERLY REPORT	Northern Inyo Hospital (NIH) Auxiliary President Judy Fratella provided a quarterly report on Auxiliary activities. Ms. Fratella included mention of: <ul style="list-style-type: none">- Purchase of a Vidas Analyzer for the Hospital Laboratory- A sales report from the Hospital gift shop- The NIH Auxiliary recently received the <i>Citizens of the Quarter</i> award from the City of Bishop. Stuart Souders MD and NIH Director of Diagnostic Imaging Patty Dickson presented Ms. Fratella and Auxiliary Treasurer Sharon Moore with a plaque memorializing the Auxiliary's donation of the Hospital's Automated Breast Ultrasound machine, which has already been instrumental in saving lives in this community.
OPPORTUNITY FOR PUBLIC COMMENT	Ms. Hayden stated at this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. She additionally noted that members of the audience will have the opportunity to address the Board on every item on the agenda, and that speakers will be limited to a maximum speaking time of two minutes each. The following persons spoke during public comment: <ul style="list-style-type: none">- Martha Reynolds, Northern Inyo Hospital R.N.- Devin Riley, NIH Information Technology Technical Services Manager
CONSENT AGENDA	Ms. Hayden called attention to the consent agenda for this meeting, which included approval of the minutes of the March 18 2015 regular meeting. It was moved by John Ungersma, MD, seconded by Peter Watercott, and unanimously passed to approve the proposed consent agenda item as presented.
REVISED PERFORMANCE IMPROVEMENT AND PROGRESSIVE DISCIPLINE POLICY	Chief Executive Officer (CEO) Victoria Alexander-Lane called attention to a revised policy titled <i>Performance Improvement and Progressive</i>

Discipline Policy and Procedure, which has recently been re-worded. The revised policy was presented as an information item for members of the Board.

POLICY AND
PROCEDURE
APPROVAL,
EMPLOYEE
COMPLAINTS AND THE
GRIEVANCE PROCESS

Ms. Alexander-Lane then called attention to approval of a proposed policy titled *Employee Complaints and the Grievance Process*. It was moved by D. Scott Clark, MD, seconded by Doctor Ungersma, and unanimously passed to approve the *Employee Complaints and the Grievance Process* policy and procedure as presented. William Wolfson MD also spoke publicly on this agenda item.

CHIEF EXECUTIVE
OFFICER'S REPORT

Ms. Alexander-Lane reported the following in regard to physician recruitment:

PHYSICIAN
RECRUITMENT
UPDATE

- General surgeon Allison Robinson, MD will begin practicing at NIH during the month of July
- Pediatrician Louisa Salisbury, MD and OB/Gyn physician Martha Kim, MD will both begin practicing at NIH during the month of June
- Physician Assistant Sunny Sawyer will begin seeing patients at the Rural Health Clinic (RHC) for same day visits at the start of May

JOINT COMMISSION
SURVEY OF THE
LAB

Ms. Alexander-Lane introduced NIH Laboratory Director Fran Yuschak, who reported the Lab recently underwent an unannounced survey by the Joint Commission, and passed the inspection with no citations of significance being noted.

LAFCO UPDATE

Ms. Lane additionally reported that Hospital Administration will meet with the Inyo County Local Agency Formation Commission (LAFCO) in the next week, in order to discuss Southern Mono Healthcare District's current and proposed operations within the boundaries of the Northern Inyo County Local Healthcare District.

EMPLOYEE
RECOGNITION
EVENT

Ms. Alexander-Lane additionally reported that the Hospital's Long-Term Employee Recognition Event will be held on April 17, 2015.

LEGAL EXPENSES
FOR UNION

Ms. Alexander-Lane also reported that the Healthcare District has already spent over \$48,000 in legal expenses for work done regarding formation of the nurses' union, and that the union start-up process is expected to be very long and to become much more expensive.

CHIEF OF STAFF
REPORT

Chief of Staff Mark Robinson, MD reported that following careful review and consideration the Medical Staff Executive Committee recommends Board approval of the following:

PRIVILEGING AND
CREDTNTIALING

1. Approval of appointment to the NIH Provisional Consulting Medical Staff of Board-certified Radiology Physician Edmund Pillsbury, M.D. according to the approved privileges as requested through December 31, 2016. This recommendation is made consequent to careful review of the applicant's application and

POLICY/PROCEDURES/
PROTOCOLS
APPROVAL

- supporting documentation.
2. Privileging of Sunny Sawyer, PA-C to function according to the approved NIH Physician Assistant Protocols as requested through December 31, 2016. This recommendation is made pursuant to careful review of the Physician Assistant Certified application and supporting documentation by majority vote.
 3. Advancement from Provisional Consulting Staff of Jeanette Schneider, MD to Consulting Staff with clinical privileges as requested. This recommendation is made consequent to careful review of the applicant's applications and supporting documentation
 4. Granting of additional privileges as requested commensurate with their current practice to the following:
 - Thomas McNamara, MD, Radiology
 - Joy Engblade, MD, Hospitalist
 5. Approval of the following policies/procedures, which have been reviewed and recommended by the appropriate Medical Staff Committees:
 - A. Policies/Procedures/Protocols:
 1. Diagnostic Imaging - Imaging Equipment Quality Control
 2. Diagnostic Imaging - Monitoring and Documentation of Fluoroscopic Quality Control
 3. Diagnostic Imaging - Ordering Privilege and Procedure
 4. Diagnostic Imaging - Guidelines for the use of radiology equipment in other areas
 5. Diagnostic Imaging - Self-Referral for Breast Screening Exams
 6. DI - Standards of Care
 7. Diagnostic Imaging - Nuclear Medicine New Employee/Annual Orientation
 8. Diagnostic Imaging - Ordering Radioactive Materials
 9. Diagnostic Imaging - MRI Safety, Ear Protection
 10. Diagnostic Imaging - Premedication for Radiographic Contrast Sensitivity
 11. Diagnostic Imaging - MRI Safety - Magnet Room Safety
 12. Diagnostic Imaging - CT Dose Documentation
 13. Diagnostic Imaging - Patient Priority
 14. Diagnostic Imaging - Teleradiology Services
 15. Patient Requiring Psychiatric Evaluation and Treatment

It was moved by Doctor Clark, seconded by Doctor Ungersma, and unanimously passed to approve items 1 through 4 as presented. It was then moved by Mr. Watercott, seconded by Doctor Clark, and passed unanimously to approve policies/procedures/and protocols 1 through 15 as presented.

CHIEF NURSING
OFFICER REPORT

Chief Nursing Officer Kathy Decker, RN provided a monthly nursing department report which included an update on performance excellence projects; a flu season update; and a nursing education update.

PERFORMANCE
EXCELLENCE REPORT

Chief Performance Excellence Officer Maria Sirois provided a monthly update on hospital Performance Excellence projects and activities, including introduction of the Baldrige Model of performance excellence and discipline, and the Hospital's implementation of Lean Six Sigma training.

NEW BUSINESS

FINANCIAL REPORT

Chief of Fiscal Services Carrie Petersen provided a review of the NIH Financial and Statistical and Reports as of February 28, 2015. Ms. Petersen called attention to statistics of importance including patient revenue; accounts receivables; investments; long term debt; expenses; and review of the Balance Sheet as of February 28 2015. Regarding the Statement of Operations she additionally noted that revenue is running 8% over budget for the year; inpatient days are 44 percent higher than the previous year; and the excess of revenues over expenses for the fiscal year- to-date is \$503,756. Following review of the information provided it was moved by Mr. Watercott, seconded by Doctor Ungersma, and unanimously passed to approve the Financial and Statistical Reports as of February 28 2015 as presented.

AUXILIARY BYLAWS
APPROVAL

Ms. Alexander-Lane called attention to annual approval of the NIH Auxiliary Bylaws, which have undergone no significant changes. It was moved by Mr. Watercott, seconded by Doctor Clark and unanimously passed to approve the NIH Auxiliary Bylaws as updated.

B CLINICS SLIDING
SCALE DISCOUNT FEE
POLICY

Chief of Fiscal Services Carrie Petersen called attention to a proposed Sliding Scale Discount Fee Policy for the NIH "B" Clinics. Following review of the discounts indicated it was moved by Doctor Ungersma, seconded by Mr. Watercott, and unanimously passed to approve the proposed NIH "B" Clinics Sliding Scale Discount Fee Policy as presented.

BOARD MEMBER
REPORTS

Ms. Hayden asked if any members of the Board wished to report on any items of interest. Director Ungersma provided a report on the Association of California Healthcare Districts Legislative Day that was recently held in Sacramento.

ADJOURNMENT TO
CLOSED SESSION

At 6:51 pm Ms. Hayden announced the Board of Directors would adjourn to closed session to:

- A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).

- B. Discussion of potential litigation (Government Code section 54956(d)(2)).
- C. Discussion of an OB/Gyn arrangements with Jeanine Arndal MD, and Martha Kim MD (*Government Code Section 54957*)

RETURN TO OPEN
SESSION AND REPORT
OF ACTION TAKEN

At 8:02 pm the meeting returned to open session. Ms. Hayden reported that the Board took no reportable action.

PHYSICIAN
AGREEMENTS WITH
DOCTORS KIM;
ARNDAL; AND KARP

Ms. Hayden then called attention to approval of the following agreements:

- Approval of agreement for General Surgery Services with Allison Robinson, MD
- Approval of relocation Expense Agreement with Allison Robinson, MD
- Approval of agreement for Pediatric Services with Louisa Salisbury, MD
- Approval of Relocation Expense Agreement with Louisa Salisbury, MD
- Approval of changes to OB/Gyn services arrangements with Jeanine Arndal MD, and Martha Kim MD

It was moved by Doctor Clark, seconded by Doctor Ungersma, and unanimously passed to approve all four agreements as presented.

ADJOURNMENT

The meeting was adjourned at 8:05 pm.

Denise Hayden, Vice President

Attest:

D. Scott Clark, M.D., Secretary